

UNplaza Art Fair

September 22 – 10 a.m. to 6 p.m.

(set up begins at 7 a.m.)

September 23 – 10 a.m. to 5 p.m.

Southmoreland Park

(same location as 2017 – west of Oak Street and the Nelson-Atkins Museum and north of Emmanuel Cleaver Boulevard)

- A fundraiser for PeaceWorks Kansas City, a non-profit all volunteer organization promoting peace and justice. Artists receive 100% of the first 8.6% of sales (current KCMO sales tax rate), 75% of other sales up to \$1,500, 90% of sales \$1,501 to \$3,000, and 100% of sales above \$3,000
- Money handling through central cashier provided by PeaceWorks Kansas City
- Apply by sending a \$25 check, 3 photos of your art work, and the 3 page application by U.S. mail (our office is not staffed) to PeaceWorks Kansas City, 4509 Walnut Street, Kansas City, MO 64111. Include a stamped self-addressed envelope if you want the photos returned

(ARTIST – KEEP THIS PAGE)

ARTIST INFORMATION

Name _____

Business Name (if applicable) _____

Address _____

City/State/Zip _____

Phone (day) _____ Phone (evening if different) _____

E-mail address _____

Website address (if applicable) _____

Medium(s) _____

Description of your art work _____

Price range of your art work _____

SPACE NEEDS

Check appropriate lines:

_____ I will occupy space with no partners

_____ I will occupy space with (each must apply with \$25, 3 photos, etc.)

Partner 1 name _____

Partner 2 name _____

_____ I want a 10x10 pop up space

_____ I want a table space (artist must provide table)

Comments _____

PROMOTIONAL MATERIALS DESIRED

_____ Number of promotional postcards to send to patrons (at your expense)

_____ Number of fliers to post in places where you shop

UNplaza Art Fair Artist Participation Agreement
(Please keep a copy for your records)

1. I currently plan to participate in the UNplaza Art Fair at Southmoreland Park in Kansas City, Missouri on Saturday September 22, 2018 from 10 a.m. to 6 p.m., and Sunday September 23, 2018 from 10 a.m. to 5 p.m.
2. I will arrive at least 2 hours before the show on Saturday to allow sufficient time for setting up displays. PeaceWorks volunteers will be present starting at 7 a.m. Artists will receive a map of the area upon arrival illustrating designated booth locations. Artists are to bring their own tent or table and chairs and everything else needed to properly display their art work.
3. Unloading of cars will take place on Oak Street or Warwick Boulevard. Peaceworks volunteers will assist you as much as possible. Cars are not allowed in the park. Cars should be moved after unloading. Artists need to work with PeaceWorks to avoid significant parking issues at Southmoreland Park and make sure art fair customers have parking options.
4. The art work I am selling is original and handmade by myself or people working with me, not imported or manufactured elsewhere.
5. Payment for all sales will be made at the PeaceWorks cashier table by Oak Street. Artists will be provided with triplicate forms to use for each sale. Instructions will be stapled to the outer cover of the book explaining the procedure.
6. Artist payments will be mailed to them on the Friday after the art fair. Artists will receive 100% of the first 8.6% of sales (current KCMO sales tax rate), 75% of other sales up to \$1,500, then 90% of sales from \$1,501 to \$3,000, then 100% of sales above \$3,000.

7. PeaceWorks will not be collecting sales tax on artists' sales. Whether or not an artist pays sales taxes is their choice.
8. You should set your prices knowing the information in #6 and #7, presenting your patrons with a single price per item. Please avoid having "cents" in your prices (aside from 50¢).
9. The \$25.00 application fee will be refunded if you are put on a wait list and not accepted to the art fair. If you initially apply but then inform us by Monday September 17 that you cannot participate PeaceWorks will reimburse the \$25.
10. PeaceWorks will advertise and promote the art fair in various ways. Artists can assist (not required) by sending out postcards PeaceWorks supplies to patrons at the artists' expense and/or posting fliers PeaceWorks supplies in places where you shop.
11. Artists are responsible for their art/display and property at all times. PeaceWorks will hire a security company to patrol the area from 6 p.m. Saturday night until 10:00 a.m. Sunday morning. No shelter from weather is provided. In the event of weather concerns, the art fair will close pending the return of fair weather.
12. PeaceWorks will provide porta-potties and arrange for several food truck vendors to be present at Southmoreland Park.

Please sign and date:

I, _____, have read and agree to this participation agreement.

Date _____